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| Logotipo  Descripción generada automáticamente con confianza media  **GRUPO ENERGÍA BOGOTÁ S.A. E.S.P. NOTICE EXTRAORDINARY GENERAL SHAREHOLDERS’ MEETING**  The Chairman of the Board of Directors and the President of Grupo Energía Bogotá S.A. E.S.P. (“GEB” or the “Company”), in accordance with Articles 45 and 46 of the Company’s Bylaws, hereby call the shareholders to an extraordinary meeting of the General Shareholders’ Meeting, to be held on November 19, 2024, at 9:30 a.m., in a virtual format, in accordance with Article 19 of Law 222 of 1995 and Decree 398 of 2020, through the virtual platform of the Centralized Securities Depository of Colombia - Deceval S.A. Access to the platform will be granted to shareholders or their proxies once share ownership has been verified as provided in this notice.  The proposed agenda is as follows:   1. Verification of quorum 2. Reading and approval of the agenda 3. Election of the Chairman of the Meeting 4. Election of the Minutes Approval Committee 5. Authorization of GEB’s guarantee for refinancing of subsidiaries in Guatemala   Instructions to access the virtual meeting:   * To verify the identity of participants in accordance with Decree 398 of 2020, shareholders or proxies must send documents verifying their status to the email address secretaria.asamblea@geb.com.co no later than Friday, November 15, 2024, by 5:00 p.m.:   + Individuals: copy of both sides of the identification document.   + Legal entities: Certificate of Existence and Legal Representation from the Chamber of Commerce or the Financial Superintendence of Colombia (as applicable), no older than 90 days, along with a copy of both sides of the legal representative's identification document. * For proxies, the above documentation must include a properly completed and signed power of attorney in accordance with Article 184 of the Commercial Code, as well as a copy of both sides of the proxy’s identification document. Shareholders may use the templates available at [www.grupoenergiabogota.com.co](http://www.grupoenergiabogota.com.co). For general powers of attorney, a copy of the corresponding public deed along with proof of the power's validity must be submitted. Note that, as stipulated by Article 185 of the Commercial Code, except for cases of legal representation, administrators and employees of the Company may not represent shares other than their own. * By Monday, November 18, 2024, a connection link for the meeting and login credentials will be sent to the email address of the shareholder or proxy from which the documentation was submitted. Please note that meeting connection details are exclusively for the use of shareholders and their proxies and will only be sent to those who have duly accredited their status. * On the day of the meeting, shareholders and proxies are advised to log into the platform starting at 8:30 a.m. to check their connection and access to the virtual platform. * For further information regarding the meeting, please refer to the Shareholders’ Guide published at [www.grupoenergiabogota.com.co](http://www.grupoenergiabogota.com.co).   Shareholders who are unable to attend may appoint a proxy in accordance with Articles 184 (as amended by Law 222 of 1995, Article 18) and 185 of the Commercial Code. The website [www.grupoenergiabogota.com.co](http://www.grupoenergiabogota.com.co) provides requirements for proxies, unauthorized practices, and various power of attorney templates.  The meeting will be broadcast live on the website [www.grupoenergiabogota.com.co](http://www.grupoenergiabogota.com.co).   |  |  | | --- | --- | | **ANDRÉS ESCOBAR ARANGO**  Presidente Junta Directiva | **JUAN RICARDO ORTEGA LÓPEZ**  Presidente GEB S.A. E.S.P. | |  |  | |